Yearly Status Report - 2018-2019

Part A	
Data of the Institution	
1. Name of the Institution	**DR TATYASAHEB NATU COLLEGE OF ARTS AND SENIOR COLLEGE OF COMMERCE, MARGTAMHANE, TAL. CHIPLUN, DIST. RATNAGIRI (M.S.)**
Name of the head of the Institution	**Dr. Vijaykumar Appasaheb Khot**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**02355270169**
Mobile no.	**9527622719**
Registered Email	**vijaykumarkhot60@gmail.com**
Alternate Email	**natucollege92@rediffmail.com**
Address	**Margtamhane**
City/Town	**Chiplun**
State/UT	**Maharashtra**

Pincode	415702

2. Institutional Status

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Rural
Financial Status	state
Name of the IQAC co-ordinator/Director	Asst.Prof. Mr. Suresh Dattu Sutar
Phone no/Alternate Phone no.	02355270169
Mobile no.	9146604188
Registered Email	sutar.suresh1@gmail.com
Alternate Email	dr.sureshsutar@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://www.natucollege.org/AQAR-2017-2018.pdf

4. Whether Academic Calendar prepared during the year

	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	https://www.natucollege.org/weblink/calender-of-events/2018-19.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	C	55.05	2004	16-Feb-2004	26-Mar-2011
2	B	2.41	2011	27-Mar-2011	26-Mar-2016
3	B+	2.52	2017	22-Feb-2017	21-Feb-2022

6. Date of Establishment of IQAC

07-Jul-2004

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
No Data Entered/Not Applicable!!!		

L::asset('/'),'public/').'/public/index.php/admin/get_file?file_path='.encrypt('Postacc/Special_Status/'.$instdata->upload_special_status)}}

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
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9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	[View Link]()
10. Number of IQAC meetings held during the year :	**4**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	[View Uploaded File]()
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

<div align="center">No Data Entered/Not Applicable!!!</div>

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
No Data Entered/Not Applicable!!!	

14. Whether AQAR was placed before statutory body ?	Yes

Name of Statutory Body	Meeting Date
Margtamhane Education Society	18-Mar-2019

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No

16. Whether institutional data submitted to AISHE:	Yes

Year of Submission	2018

Date of Submission	21-Dec-2018

17. Does the Institution have Management Information System ?	Yes

If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	Library Automation: Library is computerized with SOUL 2.0 software. It provides the following services with the software • Library OPAC Online Public Access Catalogue • Barcode circulation systems (Institutional repository of old question papers, syllabi, faculty research papers, etc. • Online book Suggestion) • The office uses Tally GRP software to manage the students enrolments, Finance and Accounts and Student Admission and Support. • Software developed by MicroSys is used for admission of students • The University exam papers are received through the softwareMUAPPSia32 • The assessment is done online through the software UOMTracMARKSV5.0

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The institution has a proper mechanism for planning and delivery of the curriculum and documentation. 1. At the beginning of the academic year, the institution prepares an academic plan and displays it in the college campus. It

mentions the following details. • Number of available Teaching Days • Names and Number of Holidays/Vacation • Examination dates • Festival holidays • Days for Internal Evaluation • Dates for Yuva Mahotsav 2. The institution has an SOP for curriculum planning and delivery. Once the admissions are over, the teacher should follow the SOP and implement accordingly. • The teachers download and confirm the syllabus for their respective course from the affiliating University Website. • The syllabus is then published on the institution website • The teachers inform the students about the syllabus for their chosen courses. • The Heads of the Departments ensure that the faculty has prepared Teaching Plans for each of their papers. • A copy of the teaching Plans is kept in the departmental records. • After completion of each topic, the Head of the Department signs the Teaching Plan. • The teachers read out/ display the syllabus to the students in the class. 3. Our library plays an important role in the planning and delivery of the syllabus. • Once library is informed of the changes in the syllabus if any, it orders the required copies of the text books/reference books/workbooks • The respective departments are then informed about the availability of their books. 4. The IQAC monitors the entire procedure through the syllabus files maintained in the departments. Some teachers prepare question banks for their syllabus and put them on the website.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
Certificate Course on Computer Concept (CCC	Nil	01/01/2019	72	100 focus is given on employabilit y	It is helpful to students to obtain the knowledge of computer
Certificate Course on Prime Minister Appreciation of Digital Literacy	Nil	12/11/2018	29	100 focus is given on entrepreneur ship	It is helpful to students to acquire digital literacy
English Speaking Course	Nil	02/01/2019	15	100 focus is given on enrich the speaking ability of students	It is helpful to students to gain speaking ability

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System

| BA | Nill | 13/06/2011 |
| BCom | Nill | 13/06/2011 |

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	179	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Certificate Course on Personality Development	03/08/2018	113
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BCom	Industrial Visit to Mango Industry at Pawas	58
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

Maximum number of teachers in the schools run by our Education Society are our past students. One of them has become the Principal of the junior college in our campus. They create a semblance of a family. Ours being natu college family, all its members constantly strive to better the working of the institution. They contribute significantly to the overall development of the institution. Feedback: The college being situated in a rural village, feedback is received through all channels. The formal channel includes the feedback taken from the students, parents, employers, teachers and alumni. A student being at the center of the entire system, their feedback is important for us. 1. Parent Teacher Student Scheme: Every teacher is assigned a group of students. The Parent-teacher conducts a meeting with them and takes feedback on various issues related to them. A report in a structured format is compiled and submitted by the convener to the principal. The principal, in turn, discusses the issues with the concerned staff or with management and tackles the issues. 2. Feedback from Students: Every year, after the results, the institution takes feedback from the students. The report is then analyzed by the authority and relevant action is taken. 3. Teachers' evaluation: The institution has devised a mechanism through which the students are asked to give feedback on the performance of their teachers. All the students give their feedback on various

aspects. The committee makes a thorough analysis of the feedback. Each teacher is given his/her evaluation report. The principal ensures its implementation. 4. Feedback from students: The Admission Committee conducts meetings with the parents of the students at the time of admission. They give oral feedback, which is then compiled and analyzed. A report is submitted to the Principal for further action. 5. Feedback from Teachers: The teachers give their feedback in staff meetings, IQAC meetings, CDC meetings, and through personal interaction. All the feedback thus collected is used by the Principal while making policies for the students, teachers and the other staff. It is also used while making committees for various activities. The feedback proves useful when making modifications in infrastructure, starting new programmes, planning curricular extracurricular activities and providing facilities for students.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Nill	100	65	65
BCom	Nill	120	67	67
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	305	0	9	0	3

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
19	12	6	6	6	Nill
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The institution takes sincere efforts toward mentoring the students. Our students mostly are from rural background. Most of them are first generation learners. So their parents also need counselling. Starting from the admission, the process of mentoring goes on till the students become graduate. The mentor has to consider personal, professional, cultural and financial issues related to the students. Normally, the college mentors the students through the following: 1. Admission Committee: Principal and the committee guide the students on selection of courses, future professional prospects etc. 2. Parent Teacher Students Scheme: The scheme is being implemented since the last several years. Each teacher is a parent of a group of 20 students assigned to him/her. Periodical meetings and personal interaction facilitate further dialogue and the students receive the required help. The convener submits a report to the Principal and appropriate action is initiated by the college 3.

Women Development Cell: The cell formed caters to the needs of the girl students. Through various guidance sessions the girls are provided guidance about their health and hygiene, given premarital counselling, self-defense training, skill based training etc. Moreover, the college arranges health checkup camps for them. They are suggested proper diets and exercises too. 4. Mentoring at the Department Level: The teachers are sympathetic to the needs of their students. They give counselling to them any time they require it through the subject and class wise whatsapp groups created for the academic purpose. Most of the teachers have even given their personal contact numbers to their students. 5. The Department of NSS – The national level scheme provides us an opportunity to assist the students to develop their personality. In addition, they are the means through which our students are shaped into good citizens. 6. Distance Lifelong Learning: It assists our students to learn the leadership skills, event management which ultimately proves to be useful for the development of their versatile personality.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
305	9	1:34

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
10	10	0	0	3

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Mr Ramchandra Sahebrao Mane	Assistant Professor	State Level Educational and Social Felicitation Award
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	3A00146	VI/2019	04/05/2019	15/06/2019
BCom	2C00146	VI/2019	25/04/2019	25/05/2019
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Our college is affiliated to the University of Mumbai and there are a few courses and programs which have Continuous Internal Evaluation as a part of the course structure. E.g. Foundation Course. However, there are several programs which do not have mandatory CIE. The college has initiated the practice of CIE irrespective of that. The departments use various methods to evaluate the students periodically such as • Periodical tests • Quiz, • Presentations • Oral Questions in classroom •Assignments etc. The college gives liberty to the heads of the departments to choose the preferable method since the student profile

changes according to the faculty, intake quality, socioeconomic background of the students and most importantly the number of enrolled students. The records are maintained at the departments. The teachers discuss the results with the students and give feedback for improvement.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The college prepares an academic calendar every year before reopening of the college. The academic calendar uses specific colour scheme to indicate utilization of the day. The calendar is then displayed in the teachers' staff room for the teaching staff. The calendar shows • Teaching days with numbering • Admission Dates • Sundays • Festival Holidays • Celebration Days • Yuva Mahotsav • Days for preparation of University Examination • Days for University Examination • First term/ Second term Examination• The month assigned for each event are adhered to by all the committees. E.g. The annual social day of the college (Gandhar Yuva Mahotsav) takes place from 21st Dec. to 24th Dec.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<div align="center">No Data Entered/Not Applicable !!!</div>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
3A00146	BA	English	5	2	40
3A00146	BA	Marathi	6	5	83
3A00146	BA	Economics	5	3	60
3A00146	BA	History	11	8	72
3A00146	BA	Hindi	7	7	100
2C00146	BCom	Cost Accounting	41	34	83
2C00146	BCom	Financial Accounting	41	33	80
2C00146	BCom	MHRM	41	40	97
2C00146	BCom	Business Economics	41	37	90
2C00146	BCom	PSK & RM	82	82	100
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://www.natucollege.org/reports/report-2018-19.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nill	00	Nil	0	0
No file uploaded.				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Nil	Nil	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	Nil	Nil	Nill	Nil
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	Nil	Nil	NIl	Nil	Nill
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
00	00	00

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Political Science	1

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Marathi	3	5.18
National	English	3	1.00
National	History	3	5.13
National	Political Science	2	Nill
National	Hindi	3	Nill
National	Commerce	1	5.5
National	Economics	3	Nill
No file uploaded.			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Marathi	2

Hindi	2
English	1
History	1
Political Science	1
No file uploaded.	

 3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Nil	Nil	Nil	Nill	0	00	0
No file uploaded.						

 3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Nil	Nil	Nil	Nill	0	0	00
No file uploaded.						

 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	2	1	3	3
Presented papers	2	1	2	1
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3.4 – Extension Activities

 3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Social and Educational Activities	NSS	3	100
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 3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Voter Registration Awareness Programme	Certificate of Appreciation	Collector District of Ratnagiri	1
Assistance to	State Level Award	Dnyanodaya	1

| students in getting Income Certificates, Domicile Certificates through Tahasildar Office Chiplun | for Social Educational Activities | Bahuuddeshiya Sanstha Talkibhan Tal: Shrirampur, Dist: Ahamadnagar | |

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Guidance Lecture on Job Opprtunities in Miltary	Prabodhan Manch Bhagwan Parshuram Career Academy Lote	Guidance Lecture on Job Opprtunities in Army	2	113
Himoglobin Check Up Camp	Health Center Dr. Natu College Primary Health Center Rampur	Himoglobin Check Up Camp	3	123
NSS	NSS Dr. Tatyasaheb Natu College	NSS Residential Camp	3	42
Swachh Bharat Abhiyan	NSS Dr.Tatyasaheb Natu College	Swachh Bharat Abhiyan	3	46
Street Play on Eradication of Plastic	NSS Dr.Tatyasaheb Natu College	Strret Play on Eradiction of Plastic	3	86
Guidance Lecture on Swachhata Hich Ek Sewa	NSS Dr.Tatyasaheb Natu College	Guidance Lecture on Swachhata Hich Ek Sewa	3	82
Voter Awareness Ralley	NSS Dr.Tatyasaheb Natu College	Voter Awareness Ralley	3	116
Participation of Students in Utkarsh Camp	NSS Dr. Natu College NSS University of Mumbai	Participation in Utkarsh Camp	1	1
Participation of Students in SRD/NRD Camp	NSS Dr. Natu College NSS University of Mumbai	Participation in SRD/NRD Camp	1	2

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Best Reader Award	31	Dr. Tatyasaheb Natu College	180
Poster Competition	12	Dr.Tatyasaheb Natu College	01
Guidance Lecture by the faculty of Commerce to the students of Arts	50	Dr.Tatyasaheb Natu College	01
Guidance Lecture by the faculty of Arts to the students of Commerce	40	Dr.Tatyasaheb Natu College	01
Lectures through faculty exchange for students of other colleges	56	Dr.Tatyasaheb Natu College	01
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Inter Library Loan	Inter Library Loan	Arts, Commerce Science College Patpanhale	30/06/2018	31/05/2019	07
Inter Library Loan	Inter Library Loan	2) Khare Dhere Bhosale College Guhagar	04/07/2018	31/05/2019	09
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Departments of Hindi, English and History of ICS College Khed	22/10/2018	To exchange faculty for the guidance of students of both the colleges	379
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
398136	402656

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Newly Added
Seminar halls with ICT facilities	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
SOUL	Fully	2.0	2019

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	4731	483108	345	45696	5076	528804
Reference Books	6010	1146429	2	645	6012	1147074
Journals	7	5550	1	750	8	6300
CD & Video	75	13371	11	270	86	13641
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nil	Nil	Nil	Nill
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	37	10	3	1	1	5	5	19	9
Added	0	0	0	0	0	0	0	0	0
Total	37	10	3	1	1	5	5	19	9

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

<div align="center">

19 MBPS/ GBPS

</div>

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Nil	Nill

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
392000	303383	305170	296859

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

1. Infrastructure Maintenance Committee: The college has an Infrastructure Maintenance Committee which supervises all the infrastructure facilities made available in the campus and takes decisions of either repairing or purchasing the tools required. After every month, supervision of the whole physical, academic and support facilities is made by the committee and report is given to the Principal. Then things are either repaired or replaced through outside agencies issuing proper quotations in advance. The purchasing committee takes the decision and all the required needs are sorted out through proper channel. The dead stock register is maintained in the office. 2. The Sports Committee: The sports Committee supervises the sports tools in the beginning of every year and gives its report to the Infrastructure Maintenance Committee which in turn gives it to the Principal and things are either repaired or replaced as per the need. Every day, after 11:40 a.m. students are allowed to have an access to sports room where the supporting staff playing the role of sports supervisor helps out the sports students. 3. The UGC Resource Network Center: It caters the needs of e-learning evaluation is maintained by the Infrastructure Maintenance Committee. In the beginning of every academic year, the computers and other media instruments are checked out by the technician and its report in detail is submitted to the Principal and necessary action is taken time to time. Every day, after 11:40 a.m., students are allowed to have an access to facility in UGC Resource Network Center where they enjoy the syllabus oriented films, make their PPTs, search their study material etc. within the stipulated time. 4. Day to Day Cleanliness: The classrooms are maintained clean and

healthy by the supporting staff. The infrastructure in them is either repaired or replaced as per the need. The Infrastructure Maintenance Committee with the supporting staff of the institution sees that all the classrooms are kept in hygienic and ready to use condition. 5. The Knowledge Resource Center: It has about 13310 books available in it. The Library Advisory Committee meets twice in every year. In the beginning of every academic year, a policy decision is taken for purchasing text and reference books. The departments whose syllabi are revised are given first preference in the purchasing of the required text books. The BC Book Bank Scheme is actively implemented by proper channel. The funds received from the University for it is spent by giving due weightage to the number of reserved category students in each department.

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	VK Mandal	14	12500
Financial Support from Other Sources			
a) National	Government Student Scholarship	133	966790
b)International	Nill	Nill	Nill
No file uploaded.			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
No Data Entered/Not Applicable !!!			
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2019	Workshop on Syllabus for Banking Examinations	25	25	0	0
2019	MPSC Coaching Class	9	9	0	0
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
2	2	8

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
Nil	0	0	Miscellaneous	72	42

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	1	BA	Economics	Shivaji University Kolhapur	MA
2019	2	BA	English	Shivaji University Kolhapur	MA
2019	2	BA	History	University of Mumbai	MA
2019	4	BA	Hindi	University of Mumbai	MA
2019	2	BCom	Commerce	University of Mumbai	MCom

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nill	0

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Mumbai University Intercollegiate Volleyball Competition Ratnagiri Sindhudurg Zone	Zonal Level	270
One Day Workshop on Rangoli and Mehandi	Interclass	103
Food Festival	Interclass	136
Gandhar Youth Festival	Interclass	63

Annual Sports Competitions	Interclass	124
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nill	Nil	Nill	Nill	Nill	Nil	Nil
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The student Council of the college is formed according to the regulations and provisions made by the University of Mumbai and Maharashtra State University Act 2016. Accordingly, the council is formed. It is comprised of the first rankers in each class. Also the representatives of the committees for extracurricular activities are nominated by the respective conveners. In addition, the principal is authorized to nominate two students. And then a General Secretary is elected. This process took place towards the end of the year in Dec. 2018. Therefore, they could not be nominated on other curricular and extracurricular committees. However, they were very much instrumental in the successful organization of the Gandhar Yuva Mahotsav 2018-19. Also they are involved by the Principal in decision making process related to them.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

1576

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

The Alumni Association conducts its meetings twice a year. It takes the review of the events conducted for the institution earlier and plans the programmes for the current academic year in consultation with the Principal IQAC Coordinator. The meeting is conducted as per the agenda finalized earlier 1) District Level Essay Writing Competition in Marathi 2) Guidance Session on the Role of Alumni in the Development of College

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The college functions through more than 57 co-curricular and extracurricular activities. In addition, the CDC and IQAC monitor the processes. Practice 1

Examination Department: The college constitutes an Examination Committee which is comprised mostly of head of the departments. The committee for the year 2018-19 has the following members: 1. Mrs. Sangita Katkar Convener 2. Mr. Vikas Mehendale 3. Mr. S.Raje The Committee conducts several meetings throughout the year to manage the process. • In each semester, the committee meets to discuss and prepare the time table for the semester end and ATKT examinations. The work is allotted to different members. e.g. printing of papers, preparing the timetable, sitting arrangement, list of supervisors , cap time table etc. • Then the committee arranges orientation for the new teachers. They are given instructions about the system • A notice about the disciplinary code for the students is circulated among the staff. • The clerical staff manages the printing and distribution of Hall Tickets of the students • Once the exam is over, CAP is arranged for the teachers. • Result is prepared by the committee. The committee discusses the results and the measures to improve the results if necessary. • The clerical staff manages printing and distribution of mark sheets. • There is a separate 'Prevention of Unfair Means Enquiry Committee' which handles the Unfair Means cases. All the above functions are performed by the committee independently. The Principal is the statutory Chairperson of the Examination committee. However, the Convener has all the powers to make the decisions as per requirement. These decisions are rarely changed or interfered with. Practice 2 – IQAC and NAAC Steering Committee In the academic year 2018-19, a separate NAAC Steering Committee was formed by the Principal and Mr. Suresh Sutar as the IQAC coordinator, for preparation of AQAR and 4th Cycle Self Study Report (SSR). This committee is given the following responsibilities. Structuring policies for quality improvement • Creating a mechanism for follow-up • Setting the benchmarks/goals • Orientation for the teaching and nonteaching staff about the NAAC processes • AQAR Preparation and Submission of IIQA • Preparation of Institutional Profile • Conduct of Student Satisfaction Survey (SSS) • Criterion wise data collection, uploading and documentation • Peer Team Visit. This committee unanimously defines the quality benchmark parameters for enhancing the overall quality of the college. It takes initiatives in planning, implementing and reforming the various quality improvement strategies of the college. The recommendations are discussed in staff meetings and stakeholders meetings. The above practices best represent the decentralization and participative management of our institution.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	1) The teachers are encouraged for participation in curriculum development seminars/workshops. Six teachers participated in the seminars and workshops organized on curriculum development 2) The teachers are encouraged to become the members of BoS in their subjects. Two teachers worked as BOS/syllabus framing committee members
Teaching and Learning	1) Three classrooms are equipped with ICT 2) Teachers are encouraged to undergo trainings related to teaching, learning and evaluation 3) To make the

	process more students centered, the teachers are given access to internet. 4) Internal Evaluation system has been introduced 5) The field visits and study tours have been arranged to give the students handsome knowledge. The departments of commerce, History and Economics organized their study tours
Examination and Evaluation	1) The Examination Committee regularly conducts orientation programme for new staff members.
Research and Development	1) Teachers are given financial assistance for participating in workshops/seminars and professional development programmes . 2) Students are encouraged to participate in University Avishkar research convention. 3) The Interclass Research Competitions are conducted. 4) The students are motivated to present their research papers in national international seminars conferences.
Library, ICT and Physical Infrastructure / Instrumentation	1) Library has organized workshops to train the students to use the online resources 2) The infrastructure is upgraded every year by the parent institute.
Human Resource Management	1) The institution has a policy to give preference to our past students while recruiting 2) The staff members are encouraged to attend professional/ career development courses 3) The vacancies not filled by the government and those for the unaided courses are filled by the institution.
Admission of Students	The faculties conduct their lectures on higher education in nearby Jr. colleges to motivate the HSC students to seek admissions for UG in our college. Eight junior colleges in the vicinity were contacted by the faculty who gave their guidance lectures there.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	In the beginning of the academic year faculty and management are duly consulted with and further decisions taken by the higher authority
Administration	The office uses software to manage the Students enrolments, Finance and Accounts and Student Admission and Support.
Finance and Accounts	Tally GRP software is used

Student Admission and Support	Software developed by MicroSys is used for admission of students
Examination	The University exam paper is received through the software MUAPPSia32 The assessment is done online through the software UOMTracMARKSV5.0

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Workshop on Use of E-Resources	Workshop on Use of E-Resources	03/12/2018	03/12/2018	12	2
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
FDP	1	08/12/2018	17/12/2018	10
Refresher Course	1	04/01/2019	24/01/2019	21
Refresher Course	1	03/12/2018	23/12/2018	21
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
10	10	10	10

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students

| 1) The new teachers are given advance salaery till they receive their regular salary. 2) Study Leaves for Research work/FDP 3) Duty leaves for participation in seminars, conferences workshops 4) Maternity Leave 5) Paternity leave | 1) The new office bearers are given advance salaery till they receive their regular salary. 2) The new office bearers are given advance salaery till they receive their regular salary. 3) Duty leaves for participation in seminars, conferences workshops. 4) Maternity Leave 5) Paternity leave | 1) Through Vidyarthi Kalyan Mandal financial assistance is given to the poor and needy students. 2) BC Book Bank Scheme 3) Installment facility for the fee paying students from economically weaker section. 4) Group Insurance Scheme for Students. 5) Concession in attendance in case of medical emergencies |

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The institution believes in fair financial transactions. Hence, every year, financial audit is done through the help of Chartered Accountant. It conducts internal external financial audits regularly. The internal audit is conducted through Chartered Accounts Karmarkar Naik Associates Chiplun annually. After the audit, income, expenditure and balance sheets are given with audit report.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Margtamhane Education Society	698136	1) To conduct events in the calendar of events of the year 2) To make Salary for CHB teachers
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6.4.3 – Total corpus fund generated

698136

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Private	Yes	Principal, Arts and Science College Sawarde
Administrative	Yes	Karmarkar Naik and Associates Ratnagiri	Yes	Karmarkar Naik and Associates Ratnagiri

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. The meeting of Parents Teachers Association is conducted twice a year. 2. Some parents visit the teachers in the department to give suggestions, ask details about their wards and show support

6.5.3 – Development programmes for support staff (at least three)

1. The supporting staff is given advance payment when there is a delay from the concerned government department for their salary. 2. Contribution is made by the staff when financial assistance is needed for any supporting staff. 3. Orientation Program for the supporting staff on Changes in Examination

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Margtamhane Marethon 2. MoUs are signed with the departments of other colleges under which events for students and faculty are conducted 3. Intercollegiate Volleyball Competition of University of Mumbai for Ratnagiri Sindhudurg Zone 4. Organization of health related programs

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	HB Checkup camp for girls	28/08/2018	28/08/2018	28/08/2018	123
2019	University Intercollegate Volleyball Competition of Ratnagiri Sindhudurg district	13/10/2018	13/10/2018	13/10/2018	270
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Guidance Session on Micro Finance Unit: Empowerment of Women	08/03/2019	08/03/2019	59	27
Workshop on Women Protection Act	30/08/2018	30/08/2018	52	0
Gandhar Food	14/12/2018	14/12/2018	70	56

| Festival | | | | | | | |

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
The institution is always keen towards environmental consciousness. Hence, the campus has solar light system. Led bulbs are replaced in the place of traditional bulbs which consume extra electricity. The gardens in the campus are maintained with due preference. The students of NSS plant trees in the nearby villages. The NSS department makes the students eco friendly. All the other departments conduct events pertaining to the conservation of nature .

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	1	08/08/2018	15	To undertake Survey of Religious Places in the vicinity	Cultural distraction	10
2018	1	1	22/09/2018	10	To conduct guidance sessions for Self Help Groups (Mahila Bachat Gat) of women in the vicinity	Problem of Marketing	9
2018	1	1	29/11/2018	07	To conduct guidance sessions on Awareness of Indian Constitution in the nearby	lack of awareness about constitution	9

					schools and villages		
2018	1	1	12/07/2018	06	The make Income Certificates and Domicile Certificates available for the students in the vicinity	Fear for English language	6
2019	1	1	19/01/2019	05	To conduct guidance sessions for the customers nearby banks on how to fill various forms	Illiteracy among customers in filling various forms	5
2018	4	4	11/08/2018	05	To guide the natives of various government scheme s	Ignorance of Government Schemes among people	36
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of conduct	18/06/2018	The parent-teacher appointed for each group observes the students in his group. The Discipline committee ensures proper behavior on the part of the students. The attendance records are also indicative of sincerity.
Celebration of Yoga Day	21/06/2018	21st June is celebrated as International Yoga day everywhere in the world. On this occasion, students are taught various yogas, asnas with

		the help of a guest speaker and trainer. Through this they are made conscious of the importance of yoga in the health of every individual.
Celebration of Social Justice Day	26/06/2018	The birthday of Chhatrapti Shahu Maharaj is celebrated everywhere in Maharashtra as Social Justice Day. Through this event students are made aware of the contribution of Shahu Maharaj in the field of social, educational, sports, agriculture, infrastructure and eradication of untouchability.
Celebration of NSS Day	24/09/2018	The students participating NSS celebrate this day as NSS day along with the programme officer and the guest speaker invited to guide the students on the importance of NSS.
Celebration of Constitution Day	26/11/2018	26th November is celebrated everywhere in the country as Constitution Day. On the occasion of this day students are made aware of the contribution of Dr. Rajendra Prasad and Dr. Babasaheb Ambedkar in the creation and implementation of Indian constitution. The process of preparing Indian constitution was completed on 26th November 1949 as the result of which the day is celebrated as Constitution Day. Guest Lectures were organized to enrich the knowledge of students about constitution.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Fortunately, our college is situated in the rural area of Ratnagiri district. Our college takes special efforts to maintain the greenery. Also, there are systems to keep the campus ecofriendly. The campus is plastic free. The NSS volunteers organized streets play on 14/08/2018 on eradication of plastic. There are boards and banners spreading awareness about cleanliness. 4. The tube lights in all the classrooms are replaced by LED lights.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practices : No 01 1) Title of the Practice: Best Reader Award 2) The context that required the initiation of the practice: Reading is one of the four skills which is quite useful for the development of every personality. The teachers noticed that students are reluctant in reading the books available in the library. It had harmed the study of students and ultimately caused for their poor performance in examinations. Even they were weak in elocution. It had caused for their non-participation in the events like elocution, debating and essay writing competitions held in the campus or outside campus. Annual social gathering had less participation of students due to the lack of preparation and presentation on their part. Hence, to bring them in the flow of reading the scheme of reading for all the students was started. 3) Objectives of the Practice: The institution decided the following objectives: ? To generate reading habit among students ? To remove reluctance among students about reading ? To bridge the gap between teachers and students ? To empower students in their preparation presentation for various competitions 4) The Practice: It is the persistent attempt of the institution to generate and develop the reading habit of students through the continuous attempt of our knowledge resource center (KRC) and all the departments. The practice aims at the removal of fear among students about reading. In the beginning of every academic year, in the staff meeting and in all the departmental meetings, the lists of books other than syllabus for students for extra reading are prepared department wise and these lists are handed over to the knowledge resource center. And accordingly the lists of books are displayed in the notice board for students. The students get the books from the lists they want from library. The practice is implemented through a set framework of time. They read the books in the stipulated time and submit their appreciation of their books to the librarian in the given period. Then, the appreciations of books are handed over to the concerned teachers for their evaluation. After this, the list of students is prepared for an interview for the award and then the names of best reader awardees are announced. In the end of every year, an interview for best reader takes place. All the winners are given certificates of appreciation in the Prize Distribution Ceremony organized in the end of the academic year. This practice has helped the students to turn to reading which one of the four significant skills is. 5) Obstacles faced if any and strategies adopted to overcome them: To remove the reluctance of students about reading has been a challenge for the institution. To overcome this obstacle, students are personally counselled by every teacher and are motivated for it. The students' council takes the initiative to propagate the scheme among students. In the parents - teachers meeting, the parents are informed of the scheme and are motivated to prepare their wards for the scheme of best reader award. Even after every event, the Principal speaks about the scheme before the students present for the event. The supporting staff too gives its share in the scheme by counselling the students coming to office for their work. 6) Impact of the practice: The best reader award practice has assisted the institution to inculcate reading habits among students. It has helped the students to increase

their participation in various events like elocution competition, debating competition and essay writing competition. The students have bagged prizes in these competitions too. The practice has increased the number of students visiting library every day. It has helped the students in writing their projects at final year very satisfactorily. 7) Resources Required: The knowledge Resource Center has the books which are used. ---------------------

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---------------------------------- Best Practices No: 02 1) Title of the Practice: Departmental Social Responsibility 2) The context that required the initiation of the practice: Every human being must be indebted to the society in which he/she is born. Education being the source of overall development of every individual, it has always created social awareness among people. Our institution being situated in the rural and remote area of Ratnagiri district has always conducted events directly or indirectly related to society. Our initiative through diverse events conducted by our departments for creating awareness about Indian culture, constitution, sessions for Self Help Groups, various government schemes, language orientation has helped out the people in coming into the main stream. 3) Objectives of the Practice: The institution decided the following objectives: ? To bring the educationally backward members of the society into main stream ? To update the natives with the current knowledge and information. ? To create awareness about the present need in every walk of life ? To assist the members of society in religions in India, culture and civilization. ? To make the members of society aware of changes in saving, capital, investment and marketing 4) The Practice: All the departments decided to conduct DSR by selecting their area of social service with the consent of the Principal. Accordingly, the department of English opted for developing communication skills among the students of nearby schools and junior colleges. It conducted sessions on English communication skills for the high school students. The department of History conducted survey of religious places in the vicinity through its students. It helped to generate cultural awareness among the natives of the area chosen. The department of Economics conducted guidance sessions for Self Help Groups (Mahila Bachat Gat) of women in the vicinity to remove their fear about marketing. The department of Political Science conducted guidance sessions on awareness of Indian Constitution in the nearby villages through its guidance sessions. The department of Hindi through the Tahsildar Office Chiplun administration made Income Certificates and Domicile Certificates available for the students in the vicinity. It has helped the concerned students for their admissions and seeking their scholarships. The department of Commerce organized guidance sessions for the customers of Bank of Maharashtra on how to fill various forms. All these events helped the departments to reach to maximum number of natives in the region. 5) Obstacles faced if any and strategies adopted to overcome them: Diversity being the fundamental feature of society, every scheme experiences hurdles in its implementation. The non-cooperation from the few keeps many away from such schemes. However, our faculties counsel the natives, the chiefs of self-help groups, managers of bank, and headmasters of schools by retelling the fervor of implementing the DSR. And then all the departments received fine feedback from them. 6) Impact of the practice: The implementation of DSR created healthy bonding among the institution and various social stakeholders. The faculty experienced the pros and cons of the DSR and decided to improve the quality and quantity of it. It provided an opportunity to the faculty to generate awareness about higher education in the region. It helped the faculty to understand the domestic reality of their students being the events related to the region and resources of the area. 7) Resources Required: The faculty spent their amount from their own pocket to obtain happiness for being spent for the society to which they belong

Upload details of two best practices successfully implemented by the institution as per NAAC format in your

institution website, provide the link
https://www.natucollege.org/weblink/best-practices/practice-01.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

DEPARTMENTAL SOCIAL RESPONSIBILITY (DSR) THE CONTEXT OF THE SCHEME: Every human being must be indebted to the society in which he/she is born. Education being the source of overall development of every individual, it has always created social awareness among people. Our institution being situated in the rural and remote area of Ratnagiri district has always conducted events directly or indirectly related to society. Our initiative through diverse events conducted by our departments for creating awareness about Indian culture, constitution, sessions for Self Help Groups, various government schemes, language orientation has helped out the people in coming into the main stream. OBJECTIVES OF THE SCHEME: The institution decided the following objectives: ? To bring the educationally backward members of the society into main stream ? To update the natives with the current knowledge and information. ? To create awareness about the present need in every walk of life ? To assist the members of society in religions in India, culture and civilization. ? To make the members of society aware of changes in saving, capital, investment and marketing ? To felicitate students and faculty who have achieved success in their realm THE PRACTICE OF THE SCHEME: All the departments decided to conduct DSR by selecting their area of social service with the consent of the Principal. Accordingly, the department of English opted for developing communication skills among the students of nearby schools and junior colleges. It conducted sessions on English communication skills for the high school students. The department of History conducted survey of religious places in the vicinity through its students. It helped to generate cultural awareness among the natives of the area chosen. The department of Economics conducted guidance sessions for Self Help Groups (Mahila Bachat Gat) of women in the vicinity to remove their fear about marketing. The department of Political Science conducted guidance sessions on awareness of Indian Constitution in the nearby villages through its guidance sessions. The department of Hindi through the Tahsildar Office Chiplun administration made Income Certificates and Domicile Certificates available for the students in the vicinity. It has helped the concerned students for their admissions and seeking their scholarships. The department of Commerce organized guidance sessions for the customers of Bank of Maharashtra on how to fill various forms. All these events helped the departments to reach to maximum number of natives in the region. 5) IMPACT OF THE SCHEME: The implementation of DSR created healthy bonding among the institution and various social stakeholders. The faculty experienced the pros and cons of the DSR and decided to improve the quality and quantity of it. It provided an opportunity to the faculty to generate awareness about higher education in the region. It helped the faculty to understand the domestic reality of their students being the events related to the region and resources of the area.

Provide the weblink of the institution
https://www.natucollege.org/weblink/best-practices/practice-03.pdf

8.Future Plans of Actions for Next Academic Year

The institution has decided to organize Mumbai University Avishkar Research Convention for Ratnagiri Zone to promote research culture among staff and students. It has decided to conduct Hemoglobin Checkup Camp for students in order to assist in keeping their health good. Realizing the need of courses on various topics, the institution has decided to conduct certificate courses on various topics/subjects. To enrich sports skills, the institution has decided to organize

Margtamhane Marathon. By understanding the need of faculty exchange, the institution has decided to sign Memorandum of Understanding with other colleges and conduct diverse events under the banner for both faculty and students. It has also decided to organize special lectures on diverse topics to cater the needs of students. Research being quite significant in higher education, the institution has decided to motivate its students to present their research papers in seminars and conferences.